



iTaukei Land, Our Heritage, Our Future

SENIOR ACCOUNTANT

The **iTaukei Land Trust Board** (TLTB) is the leading Land provider and Real Estate services in Fiji, with the core business of Sustainable Development and Wealth Creation. TLTB invites applications from qualified and experienced individuals for the position of Senior Accountant Operations based at its Finance Department, Head Office in Suva.

The position will have primary day-to-day responsibility for planning, implementing, managing and controlling all financial-related activities of TLTB and to maintain income and expenditure in line with agreed annual budgets. This will include direct responsibility for accounting, finance, budgeting and forecasting, costing, property management and financial management of all Lease funds.

Key Accountabilities Outcomes are but not limited to:

- Financial strategies and policies formulation
- Accurate and timely financial reporting to senior management
- Interpretation of operating results as they affect the financial position of TLTB and making recommendations for improvement
- Senior management assisted with the provision of decision support services and financial advice
- Supervision of Accountant Finance, Administration Officer, Regional and Sub-regional finance officers
- All daily postings into the General Ledger is monitored
- Supervision of Procurement responsibilities – tenders, audits, administration of contracts, insurance arrangements and property and fleet management;

Qualification/Experience & Competencies Required:

- Degree in Accounting & Financial Management or equivalent
- Member of the Fiji Institute of Accountant
- 5 years of relevant accounting experience in an IT driven environment
- IT competent and experience in use of accounting packages
- Must have experience in preparation and monitoring of Budgets
- Experience in preparation of financial accounts under IFRS standards
- Must demonstrate experience in supervision and motivating staff
- Passionate in continuous improvement and development of TLTB
- Must be customer driven possess strong communication skills and self-motivated

Salary/Employment Condition: Grade 8 of the TLTB salary scale on 3-year contract

How to apply: Online on <https://app.hrmonise.com/job/tltb-head-office/SA>

Applications close on Thursday 28th June 2018 at 4.00pm.