



## **Expression of Interest (EOI) – Capacity Building**

The **iTaukei Land Trust Board (TLTB)** is a statutory authority established in 1940 and is mandated under the iTaukei Land Trust Act (1940) to control and administer iTaukei land on behalf of the iTaukei landowners. Central to achieving our Vision is the focus on valuing people and building capacity to deliver excellent land management services to all customers and stakeholders of the Board.

As part of its operational review and its “To Be” strategic direction, the Board is now encouraging inclusive planning with our landowners and key stakeholders – in its quest to create sustainable and resilient communities, economic growth, and ensuring fair and equitable returns to landowners for the use of their resources. As reflected through the new re-engineered process for leasing within the Board, **planning has now come to the forefront of our operations** – thus addressing the years of operational lackluster in this field of land/resource and estate planning and management. For land-owning units (LOUs) that wish to release their land for leasing or development, the new process now requires the Board, to first undertake land use planning training and awareness with landowners.

This new operational direction requires our staff to be trained and capacitated professionally internally, to allow them to carry out their work in creating awareness/training with landowners on the importance of planning and managing their lands and resources; design and create liveable communities utilizing principles of planning; and assess development applications from tenants for rezoning and subdivision before the applications are cleared and forwarded to Department of Town & Country Planning.

In line with the above, TLTB invites expression of interests from suitably qualified/experienced local training service providers/personnel with proven experience in the design and delivery of training in the following areas:

### **A. Planning**

1. Development Control and the Town Planning General Provisions in particular **Provision 9 Schedules A and B;**
2. Subdivision, Rezoning and Building Processes; and
3. Principles of Planning for Good Subdivision Designs and Place-Making.

### **B. Survey**

TLTB also, invites expression of interests from suitably qualified/experienced local training providers/trainer with proven experience in the use of 12D & AutoCAD Software’s for design and delivery of training in the following areas:

1. **Subdivision Scheme Plan Drawing** (TCP Act)
2. **Cadastral Survey Plan Drawing** (Surveyors Regulation, Lands dept.)
3. **Civil Engineering Subdivision Plan Drawing** (FRA, WAF, NFA, EFL, standards)

The training provider is expected to utilize practical case studies to assist in the learning.

### **Submission of Expression of Interest (EOI)**

Interested applicants are to submit their expression of interest detailing the following:

- Relevant experience in training work highlighting any technical skills relating to capacity development in this area. Prior work experience at the Department of Town & Country Planning and/or Survey will also be an added advantage.
- Timeline and Program for the delivery of training
- Estimated costs

#### **Addressed to the:**

Manager Human Capital

iTaukei Land Trust Board, GPO Box 116, Suva.

or email to [jtira@tltb.com.fj](mailto:jtira@tltb.com.fj) or [mwong@tltb.com.fj](mailto:mwong@tltb.com.fj)

**Deadline** for Submissions – 4.00pm on Friday, 19 May, 2023.