



Expression of Interest (EOI) for Technical Advisor - Civil Engineer for the iTaukei Land Trust Board

Introduction

The iTaukei Land Trust Board is a Statutory Body formed under the iTaukei Land Trust Act, Cap 134 of the Laws of Fiji; to administer and control all iTaukei lands for the benefits of iTaukei landowners.

TLTB administers over 91% of Fiji's total land mass (of iTaukei tenure). TLTB as an organization with a vision for continuous service improvement has set as part of its strategic direction, the need to further develop all iTaukei lands in Fiji. For the most part, this will require new subdivisions with development of basic infrastructure to create functional communities.

The demand for land development provides the need for a Technical Advisor – Civil Engineer.

Prequalification of Technical Advisor - Civil Engineer

TLTB invites eligible civil engineers and / or company to provide their expression of interest that assists in establishing a Land Development Unit. The incumbent is expected to perform as a Technical Advisor – Civil Engineer which will report to the TLTB Executive Management.

Key Responsibilities

- Provide advice to TLTB management on technical element of Land Development.
- Prepare TOR for the Engagement of Land Development Consultancy for Design and Project Supervisions.
- Prepare forecast budget to be presented to TLTB Management include project cost.
- Certify all the Progress claim from the Contract through Project Management Consultant.
- Take Lead Negotiations on engagement of Land Development Contractor with appointed Consultant
- Prepare work program of the whole project Cycle from start to complete.
- Review the deliverables from the Consultant Engineer and ensure it is compliant to proper design standard and local services owner e.g., Water Authority, Fiji Roads Authority etc.
- Act as client representative to the stakeholders, service provider and relevant authorities

Requirements

- Civil Engineer must have a Bachelor Civil Engineering from recognized University recognized under preferably Washington accord/Sydney Accord.
- Minimum 5 years' experience and practice as a Design and / or Construction Engineer which involves Land Development.
- Previous engagement in the understated area.
- Proficient in the use of AutoCAD Civil 3D / 12D or similar software's.
- Experience in applying relevant legislative and industry standards in relation to civil engineering design with supporting documents.
- Experience in investigating, analyzing and resolving design problems with supporting cases.
- Experience in managing range of projects preferred land development with supporting documents.
- Professional Member of Engineering Council of New Zealand, Australia or Fiji.

- Failure to comply with the requirements above may invalidate your application for pre-qualification.
- Possible experience in advisory role with reputable organization like preferably Department of Foreign Affairs and Trade (DFAT), Asian Development Bank (ADB) with supporting documents.

One (1) hard copy of the EOI shall be deposited in the tender box provided at Level 1 TLTB Head Suva. The due date for submission is **Friday 16th February, 2024**.

Those seeking further clarification/information on this EOI process can contact Land Manager Services Ms. Ema Natadra on mobile: 999-5915 or email on ENatadra@tltb.com.fj, or Senior Surveyor Mr. Teroni Williame on email twilliame@tltb.com.fj.